



Executive Officer's Report

To: Commissioners
Maria Nava-Froelich, Chair (City)
Javier Moreno, Vice-Chair (City)
Michael W. Kelley (County)
Jesus E. Escobar (County)
Vacant (Public)

Alternate Commissioners
Robert Amparano (City)
John Hawk (County)
Jose Landeros (Public)

From: Paula Graf, Executive Officer

A handwritten signature in black ink, appearing to read "Paula Graf", is written over the printed name of the Executive Officer.

Item #: 12a

Subject: Appointment of a Public Member to the Commission

Date: March 28, 2024

Time: 08:30 a.m.

Location: El Centro City Council Chambers
1275 Main Street, El Centro, CA 92243

Recommendation by the Executive Officer

Recommendation #1: Appoint a Public Member to the Commission

Recommendation #2: Provide direction to staff on filling the vacancy

How is a LAFCO Commission Formed?

G.C. Section 56325 outlines the process by which a Local Agency Formation Commission is formed and the selection of Commissioners as follows:

(a) Two appointed by the board of supervisors from their own membership. The board of supervisors shall appoint a third supervisor who shall be an alternate member of the commission. The alternate member may serve and vote in place of any supervisor on the commission who is absent or who disqualifies himself or herself from participating in a meeting of the commission.

If the office of a regular county member becomes vacant, the alternate member may serve and vote in place of the former regular county member until the appointment and qualification of a regular county member to fill the vacancy.

(b) Two appointed by the cities in the county, each of whom shall be a mayor or council member, appointed by the city selection committee. The city selection committee shall also appoint one alternate member who shall also be a mayor or council member and shall be appointed and serve pursuant to Section 56335. The city selection committee is encouraged to appoint members to fairly represent the diversity of the cities in the county, with respect to population and geography.

(c) Two presiding officers or members of legislative bodies of independent special districts appointed by the independent special district selection committee pursuant to Section 56332. The independent special district selection committee shall also appoint a presiding officer or member of the legislative body of an independent special district as an alternate member who shall be appointed and serve pursuant to Section 56332. The independent special district selection committee is encouraged to make appointments that fairly represent the diversity of the independent special districts in the county, with respect to population and geography.

(d) One representing the general public appointed by the other members of the commission. The other members of the commission may also appoint one alternate member who shall serve pursuant to Section 56331. Appointment of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members appointed by each of the other appointing authorities. Whenever a vacancy occurs in the public member or alternate public member position, the commission shall cause a notice of vacancy to be posted as provided in Section 56158. A copy of this notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice.

Composition of Imperial LAFCO

The Imperial Local Agency Formation Commission comprises five members and one alternate for each category.

- 2 County Board of Supervisors appointed by the Board of Supervisors
- 2 City Council Members appointed by the City Select Committee
- 1 Public Member appointed by the Commission

Public Member Vacancy

On November 16, 2023, Commissioner David H. West, who served as the Public Member from 2013-2024, submitted his resignation, resulting in a vacancy on the commission.

Procedures for Appointing a Public Member

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 outlines the procedures for appointing the Public Members:

G.C. Section 56325 (d) One representing the general public appointed by the other members of the commission. The other members of the commission may also appoint one alternate member who shall serve pursuant to Section 56331. *Appointment of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members appointed by each of the other appointing authorities. Whenever a vacancy occurs in the public member or alternate public member position, the commission shall cause a notice of vacancy to be posted as provided in Section 56158. A copy of this notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice.*

Notice of Vacancy**EXHIBIT A**

In accordance with G.C. Section 56158, the attached Notice of Vacancy was distributed to the Clerk or Secretary of each city, county, and special district, posted on the front page of our website at www.iclafco.com, and posted on our bulletin board outside the LAFCO office at 1122 W. State St., El Centro, CA 92243. The Notice of Vacancy was also published in the Imperial Valley Press On February 10th and February 17th.

Application Deadline

The deadline to submit applications ended on Thursday, February 29, 2024.

Applications Received**EXHIBIT B**

A total of two applications were received and are attached for consideration.

Recommendation by the Executive Officer

Recommendation #1: Appoint a Public Member to the Commission

Recommendation #2: Provide direction to staff on filling the vacancy

EXHIBITS:

Exhibit A: Notice of Vacancy
Exhibit B: Applications Received

CC'S: Cities
County of Imperial
Special Districts

**NOTICE OF VACANCY: PUBLIC MEMBER to The
Imperial Local Agency Formation Commission (LAFCO)**

Imperial LAFCO invites individuals interested in serving on a public agency, to apply for the public member position on the Commission. This is for a four- year term ending in 2028.

Interested individuals must be residents of Imperial County, be able to regularly attend LAFCO meetings, which are held on the fourth Thursdays of each month. Public members cannot be officers of the county, any city council or special district board, within the county. A Public Member can also not have been on the County Board of Supervisors or a City Council within the past year. The public member is a public official and is required to file a standard financial disclosure statement annually with the California Fair Political Practices Commission.

Candidates for the position must complete an application form and provide a resume indicating applicable experience and/or service. Applications may be picked up at the LAFCO office or printed from our website at www.iclafco.com. All application materials must be submitted to Imperial LAFCO, 1122 W. State Street, Suite D, El Centro, CA 92243 or by e-mail to pg@iclafco.com by **Thursday, February 29, 2024**.The Imperial LAFCO will make the public member appointment at a regularly scheduled meeting.



**APPLICATION FOR THE POSITION OF
PUBLIC MEMBER**

IF YOU ARE INTERESTED IN SERVING AS THE PUBLIC MEMBER ON LAFCO,
PLEASE COMPLETE THE FOLLOWING APPLICATION AND RETURN IT TO THE ADDRESS LISTED BELOW.
THE APPLICATION DEADLINE IS **5:00 P.M. ON THURSDAY, FEBRUARY 29, 2024.**
THANK YOU FOR YOUR INTEREST IN THE IMPERIAL LOCAL AGENCY FORMATION COMMISSION.

• NAME:

Jose Landeros

• MAILING ADDRESS:

• CITY, STATE, ZIP:

El Centro

CA

92243

• PHONE NUMBER:

• LENGTH OF RESIDENCE IN IMPERIAL COUNTY:

35 years

• ARE YOU AN OFFICER/EMPLOYEE OF THE COUNTY, A CITY OR SPECIAL DISTRICT WITHIN IMPERIAL COUNTY?

YES

NO

• IF YES, NAME OF AGENCY:

• OCCUPATION:

• DUE TO YOUR CURRENT EMPLOYMENT OR OCCUPATION, DO YOU ANTICIPATE ANY CONFLICTS OF INTEREST REGARDING DECISION YOU WILL BE ASKED TO MAKE AS A LAFCO MEMBER? IF SO, PLEASE EXPLAIN.

NO

• PREVIOUS/CURRENT BOARD, COMMISSION OR COMMITTEE SERVED:

ICERS Public Member, LAFCO Alternate, IVWF Board Member

• DATE LAST SERVED AS AN ELECTED OFFICIAL:

Currently serving ICERS, LAFCO and IVWF

APPLICANT SIGNATURE

02/08/2024

DATE

Personal/Professional growth has always been a passion of mine.

Met Paula-Ann (Molina, Martinez) Landeros my high school sweetheart and married on December 1, 1990. We have three children and twin grandchildren.

Graduated Salesian High School in 1984, attended UC Berkeley, LACC and Cal State Northridge until 1989 at which time I entered the private sector to work full time. Had a successful 17-year career in the automotive industry reaching the level of District Manager.

In 1999 I decided to return to College while working full time, consequently earned a Bachelors degree in Psychology with a minor in Public Administration from San Diego State University 2003 followed by a Master's in Public Administration from SDSU 2006.

In 2006 I decided to enter the non-profit sector with the American Cancer Society in the Relay For Life branch of the organization, my 10 year career with them afforded me the opportunity to work with a diverse segment of the community as I became the Regional Director overseeing 30 annual RFL events.

From 2006 – Present I have also been a Part-Time instructor at Imperial Valley College in the Behavioral Science Department specifically teaching Political Science.

In 2005 I realized my daughters elementary school lacked parental involvement so I approached the Principal and started and led the PTO through their elementary schools' years. While they attended middle school and high school, I also became involved with various boards and committees. While a student at SDSU worked on bringing back the Alumni Association.

In 2017 a great professional opportunity presented itself in the Life and Health Insurance industry and I joined the firm of David H West Insurance Services. Since entering the insurance industry I have become certified on Life, Life Settlement and Annuity products, Senior and Medicare products, Health Insurance and Employment benefits including earning a Registered Employee Benefits Consultant (REBC 2018). For 2021 my professional objective is to add Property & Casualty lines of products to our Corporation which I have completed all the course work.

I have enjoyed being able to serve the Imperial Valley in varying capacities. Currently I am a Board member for the Imperial Valley Wellness Foundation, serving as an Alternate Public Member for LAFCO and as a Public Member for ICERS.

The many diverse opportunities I've had in the private, non-profit and public sector have allotted me the privilege to understand the varying perspectives of employment related issues, including retirement issues. I have been able to work with employers to set up, implement and review their programs.

Thank you for taking the time to review my resume, it would be an honor to be a member of the Imperial County Employees Retirement System, a role I look forward to execute wholeheartedly and diligently.

Respectfully

Jose Landeros

References:

Jack Terrazas County of Imperial Supervisor Ret. [REDACTED]

David H West David H West Ins Serv President [REDACTED]

Esperanza Colio Deputy CEO County Of Imperial [REDACTED]



RECEIVED
FEB 29 2024
Imperial County
LAFCO

**APPLICATION FOR THE POSITION OF
PUBLIC MEMBER**

IF YOU ARE INTERESTED IN SERVING AS THE PUBLIC MEMBER ON LAFCO,
PLEASE COMPLETE THE FOLLOWING APPLICATION AND RETURN IT TO THE ADDRESS LISTED BELOW.
THE APPLICATION DEADLINE IS **5:00 P.M. ON THURSDAY, FEBRUARY 29, 2024.**
THANK YOU FOR YOUR INTEREST IN THE IMPERIAL LOCAL AGENCY FORMATION COMMISSION.

♦ NAME:

David Salgado

♦ CITY, STATE, ZIP:

Imperial CA 92251

♦ PHONE NUMBER:

♦ EMAIL:

♦ LENGTH OF RESIDENCE IN IMPERIAL COUNTY:

41 years

♦ ARE YOU AN OFFICER/EMPLOYEE OF THE COUNTY, A CITY OR SPECIAL DISTRICT WITHIN IMPERIAL COUNTY?

YES NO

♦ IF YES, NAME OF AGENCY:

Southern California Association of Governments (SCAG)

♦ OCCUPATION:

Senior Government Affairs Officer

♦ DUE TO YOUR CURRENT EMPLOYMENT OR OCCUPATION, DO YOU ANTICIPATE ANY CONFLICTS OF INTEREST REGARDING DECISION YOU WILL BE ASKED TO MAKE AS A LAFCO MEMBER? IF SO, PLEASE EXPLAIN.

None

♦ PREVIOUS/CURRENT BOARD, COMMISSION OR COMMITTEE SERVED:

IID ECAC, Little League Boards,

♦ DATE LAST SERVED AS AN ELECTED OFFICIAL:

N/A



APPLICANT SIGNATURE

2/29/24

DATE

DAVID C. SALGADO

Business Controls | Project Management | Process Improvement

PROFESSIONAL PROFILE

Experienced Project Manager with a Master's Degree in Public Administration and 16 years of experience in overseeing agency and client needs, managing projects, coordinating contracts and ensuring budget compliance. Certified in project management, skilled in administration, accounting, financial, and auditing functions, and focused to drive agency goals and initiatives. A charismatic leader, able to improve departmental business practices with changing technology, negotiate positive contracts to increase bottom-line gains, and coordinate and execute all project activities within time and budget. An articulate communicator with proficiency in local and regional planning processes and state and federal regulatory, policy, and compliance issues. Cultivated an extensive network of local and regional partner and stakeholder contacts through ongoing collaboration and agency support.

CORE COMPETENCIES

- Project Management
- Business Operations
- Operational Improvement
- Auditing Reporting
- Team Management
- Budgetary Coordination
- Cost Benefit Analysis
- Contract Management
- Customer Service
- Excellent Communication
- Relationship Management
- Financial Accounting
- Risk Assessment
- Procurement
- Compliance & Oversight

Languages: English (Fluent) | Spanish (some)

TECHNICAL TOOLS

Business Applications: Microsoft Office | Excel | Word | Publisher | Power Point | Outlook | Exceptional Typing Ability

SPSS Computer Program: Survey Development | Data Entry | Significance and Regression

KEY HIGHLIGHTS

- Background training in Procurement, Risk Assessment and Basic Cost or Price Analysis, and Asset Management.
- Managed budgets, ensured proper controls and efficient reporting of expenses with knowledge of budgetary processes.
- Ensure compliance and oversight regarding regional state and federal regulatory programs and projects.
- Contract oversight including implementation, negotiations and contract budget compliance. Consultant Oversight.
- Collaborated with local and regional stakeholder and partner agencies and officials to support the regions ongoing transportation planning and development efforts.

PROFESSIONAL EXPERIENCE

REGIONAL AFFAIRS OFFICER

May 2016 – Present

Southern California Association of Governments (SCAG)

Imperial County, CA

- **Government Administration:** Advises SCAG management on critical issues related to SCAG and communicate SCAG's policies, plans and programs through discussions, presentations follow-up and outreach materials on an on-going basis.
- **Public Communications Management:** Serve as SCAG's spokesperson and actively participate at meetings or Regional Council, policy and technical committees, county transportation commissions and others.
- **Relationships Administration:** Performs relations management and conflict resolution and outreach as needed while also maintaining a positive working and collaborative relationship with SCAG employees, elected officials, SCAG partners and others.
- **Continuous Improvement:** Provides recommendations to improve SCAG's relationships, outreach efforts and overall communications strategy with organizations within the counties, including state, federal, local elected officials and peer agencies throughout Southern California.
- **Outreach Coordination and Project Support:** Conducts the outreach efforts related to major SCAG initiatives such as the Regional Transportation Plan/Sustainable Communities Strategy, Sustainability Program, Active Transportation, etc. and related project support.
- **Regional Program Participation and Support:** Support SCAG's ongoing regional support of broadband deployment, Regional Early Action Plan (REAP) housing development, regional bicycle and pedestrian safety, and SCAG's Inclusive Economic Recovery Strategy.

PROFESSIONAL EXPERIENCE [Cont'd]

TRANSPORTATION PLANNER

May 2011 – May 2016

Imperial County Transportation Commission (ICTC)

El Centro, CA

- **Project Management:** Develop and implement long range and short range regional transportation planning projects and efforts.
- **Contract Management:** Oversee transit contracts including contract oversight, implementation, and contract budget compliance in addition to consultant contract oversight and administration for various planning and transportation projects.
- **Grant Writing:** Complete application processes for State and Federal grants, and record and report progress.
- **Regulatory Compliance:** Develop Request for Proposal (RFP) and administration using federal and state procurement guidelines.
- **Project Administration:** Regional coordination of contracted public transit programs and services with cooperating partner agencies such as Caltrans District 11, Southern California Association of Governments (SCAG), 7 local incorporated cities, and the County of Imperial to assist in project administration, compliance, and oversight.
- **Budgetary Processes:** Demonstrated strong knowledge of budgetary processes in managing budgets and ensuring proper controls and efficient reporting of expenses.
- **Presentations:** Deliver new and ongoing project approval presentations and updates to the ICTC and advisory committees.
- **Relationship Building:** Establish relationships with local elected officials, and local and regional government staff.
- **Process Improvement:** Responsible for the administration of Federal Transportation Improvement Program (FTIP), and Project implementation through vendor/consultant selection and monitoring.
- **Improvement Recommendations:** Active participant on regional advisory committees such as the GO Human Campaign and District 11 Bicycle and Pedestrian Working Group.
- **Procurement:** Communicate with prospective vendors to determine terms and availability for the procurement of Capital and rolling stocks.
- **Database Management:** National Transit Database (NTD) reporting and maintenance.

PROJECT CLERK

Dec 2010 – May 2011

IV Small Business Development Center (IVSBDC)

El Centro, CA

- **Project Management:** Administered small business program development through assisting small business start-ups.
- **Digital Competency:** Maintained client files and track progress of existing businesses using Web Cats computer program data entry.
- **Partnerships:** Collaborated with consultants to improve local businesses, and assist clients in the search for funding through government programs.
- **Clerical Functions:** Performed all clerical duties such as phones, filing, faxing, customer service, and managing invoices.

EDUCATION

Certificate in Public Management (CPM) – Arizona State University	Jan 2019 – Nov 2019
Graduate Certificate, Sustainable Transportation Planning and Livable Communities – Univ. of Washington	Nov 2017 – Jun 2018
Project Management Professional Certificate – SDSU, College of Extended Studies	Nov 2014 – Feb 2015
Master’s Degree in Public Administration – SDSU Imperial Valley Campus	Aug 2008 – May 2011
Bachelor’s Degree in Public Administration – SDSU Imperial Valley Campus	Aug 2004 – Dec 2007
Associates Degree in Transfer Studies – Southwestern College	Jan 2003 – Jun 2005

CERTIFICATIONS & TRAININGS

- Southern California Leadership Network (SCLN)** – Leadership Southern California (LSC) 2022 Cohort
- Orientation to Procurement** – Rutgers National Transit Institute (NTI) Procurement Series 1
- Risk Assessment and Basic Cost or Price Analysis** – Rutgers National Transit Institute (NTI) Procurement Series 2
- Intro to Asset Management** – Rutgers National Transit Institute (NTI)
- Programming Experience** – Federal Transportation Improvement Program (FTIP)
- Federal Reporting** – National Transit Database (NTD)
- Management of Construction Transit Projects** – Rutgers National Transit Institute (NTI)
- Project Management for Transit Professionals** – Rutgers National Transit Institute (NTI)
- Data Entry** using WebCats software – Used for Small Business Development Center Client data maintenance.

HOBBIES

7 years of coaching high school football at Central Union High School | Physical Fitness | Cooking.